

# 8 Steps for a Better VIDEO INTERVIEW



## TEST YOUR EQUIPMENT

Make sure your software is compatible and test your speakers, microphone, camera, and internet connection.



## ASK ABOUT VOLUME

Always ask the interviewer if they can hear you. Adjust your settings as needed.



## APPROPRIATE LOCATION

Have a plain, well lit background. Don't set up in a public place. If you can't find a spot, check your local library.



## DRESS TO IMPRESS

The video interview is no different than an on-site interview. Dress as if you are going into the office.

## LOOK INTO THE CAMERA

Don't look at the small box of your own face. Looking into the camera will make the interviewer feel like you are actually talking to them.



## NERVOUS TICKS

They can become very apparent when doing an online interview, so try your hardest to keep them at bay.



## BACKGROUND NOISE

Close the door, turn off the TV, ask someone to watch your kids and/or pets, and swap out that squeaky chair.



## SMILE!

Just because you aren't meeting in person, doesn't mean you shouldn't put on a friendly face.

